

## Internal Quality Assurance Cell (IQAC)



### **IQAC Coordinator**

#### **Introduction**

Dr Rajendra Gode Institute of Technology and Research Amravati was established in 2008 as self-financed Institute affiliated with Sant Gadge Baba University Amravati. In the past 14 years, DRGITR has come up as Institute of repute, imparting quality education in the field of Engineering. In order to sustain quality at different levels, the Institute has been taking diverse measures. Internal audit/assessment is one such measure that is essential for any Institute. We believe that there should be a formal statutory body for this purpose, as per the guidelines of UGC-NAAC. With this objective, Internal Quality and Assurance Cell (IQAC) are being established here at DRGITR.

#### **Objectives of IQAC**

- Academic and Administrative audit.
- Assessment and Monitoring of Academic and Administrative Performance.
- Develop an approach for enhancement of Knowledge, Skill, and Values among the students through curricular, co-curricular and extra-curricular activities.
- Promote measures for institutional functioning towards quality enhancement through internationalization of quality culture and use of best practices for holistic development of students.

#### **Functions of IQAC**

- Development and application of quality benchmarks/ parameters for the various academic and administrative activities of the Institute. These benchmarks will help to give a direction to the Institute to achieve excellence in accordance with the standards laid down by statutory bodies.
- Data collection from various departments and its maintenance.
- Analysis of the received data and observe the gaps between set benchmark and current status.
- Suggest measures to fill the gap by advising recommendations regarding different academic and administrative bodies of the Institute.
- Monitoring of the proper implementation of the suggested measures being followed by different academic and administrative bodies.
- In order to achieve the objective set forth by IQAC, at-least four meetings per academic year will be convened by IQAC Coordinator. The agenda, minutes and action taken reports are to be documented with official signatures and maintained electronically. The quorum for the meeting shall be two-third of the total number of members.
- Minutes of the meetings will be shared with all concerned.
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality culture.
- Preparation of the Annual Quality Assurance Report (AQAR)
- IQAC will have link on the website of the institute ([www.drgitr.com](http://www.drgitr.com)). Names of the appointments of the cell, their contact details and the activities of IQAC along with AQAR will be displayed on the website.